



Executive Leader's Forward Plan

About the Forward Plan

This is the Leader of Council's provisional forward plan for the four months starting September 2023. It provides an indicative date for matters to be considered by the Executive. Where possible, the Executive will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Executive and all councillors, the public, and other stakeholders. It will also assist the Council's Overview and Scrutiny Committee in planning their contribution to policy development and holding the Executive to account.

Local authorities are required to publish updated forward plans on a regular basis. The Plan is published on the Council's website (www.southhams.gov.uk)

About the Executive

The Executive consists of eight Councillors. Each has responsibility for a particular area of the Council's work.

- Leader of the Council with specific responsibility for Waste and Recycling; Strategic Planning; Finance and Communications – Cllr Julian Brazil
- Deputy Leader of the Council with specific responsibility for Planning; Corporate Performance Oversight; Organisational and Community Development – Cllr Dan Thomas
- Lead Executive Member for Climate Change & Biodiversity – Cllr John McKay
- Lead Executive Member for Economic Development; Commercial Strategy; and Governance – Cllr John Birch
- Lead Executive Member for Housing; Environmental Health & Licensing – Cllr Denise O'Callaghan
- Lead Executive Member for Community Services & Operations – Cllr Victor Abbott
- Lead Executive Member for Waste & Community Composting – Cllr Jacqi Hodgson
- Lead Executive Member for Service Quality – Cllr Nicky Hopwood

Further information on the workings of the Executive, including latest information on agenda items, can be obtained by contacting Democratic Services on 01803 861105 or by e-mail to democratic.services@swdevon.gov.uk

All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated with *



Forward Plan from September 2023

Portfolio Area	Report Title and Summary	Lead Member / SLT Lead / Report Author	Documents to be considered in making decision	Date of Decision	Consultees and means of consultation
Leader	Title: Draft Corporate Strategy Purpose: To consider a report that seeks approval to consult on the Council's draft Corporate Strategy.	Cllr Brazil / Andy Bates / Neil Hawke	Report of the Chief Executive	21 September 2023	
Climate Change & Biodiversity	Title: Climate Change & Biodiversity Emergency Verbal Update – Standing Agenda Item Purpose: To enable the Committee to receive a verbal update from the lead Member for Climate Change & Biodiversity.	Cllr McKay	Update from the lead Member for Climate Change & Biodiversity	21 September 2023	
Housing, Environmental Health & Licensing	Title: Progress Update on Housing Projects Purpose: To enable the Committee to receive an update from the lead member for Housing.	Cllr O'Callaghan Issy Blake	Update from the lead Member for Housing	21 September 2023	
Housing, Environmental Health & Licensing	Title: Delivering our strategic outcomes for housing Purpose: To consider the strategic choices available to the Council to further its ambitions for housing.	Cllr O'Callaghan/ Chris Brook/Issy Blake	Report of the Head of Housing	21 September 2023	
Community Services & Operations	Title: Delivering Strategic Priorities through Community Services and Operations Purpose: To consider a report that presents a proposed set of principles for the Council's Community Service.	Cllr Abbott / Steve Mullineaux	Report of the Deputy Chief Executive	21 September 2023	



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Council Services	<p>Title: Supporting our Care Leavers: Council Tax</p> <p>Purpose: To consider a report that sets out proposals in relation to providing Council Tax Exemptions for care leavers.</p>	Cllr Brazil / Andy Bates / Geni Hotchkiss	Report of the Chief Executive	21 September 2023	
Leader	<p>Title: Review of Capital Programme (Capital Programme Monitoring); and review of Earmarked Reserves</p> <p>Purpose: To consider a report that sets out a review of the Capital Programme and Earmarked Reserves.</p>	Cllr Brazil / Lisa Buckle	Report of the Section 151 Officer	21 September 2023	
Deputy Leader	<p>Title: Planning Improvement Plan Update</p> <p>Purpose: To consider progress against the six-month review of the Planning Improvement Plan and other planning matters delivered on behalf of the service, including Planning Enforcement.</p>	Cllr Thomas / Drew Powell / Ali Wagstaff	Report of the Assistant Director Planning	21 September 2023	
Leader	<p>Title: Totnes Neighbourhood Plan</p> <p>Purpose: To consider a report that presents the draft Neighbourhood Plan and seeks approval for it to proceed to Referendum.</p>	Cllr Brazil / Drew Powell / Graham Swiss	Report of the Senior Strategic Planning Officer	21 September 2023	
Service Quality	<p>Title: Proposed Changes to the Council Tax Reduction Scheme 2024/25</p> <p>Purpose: To consider a report that proposed some</p>	Cllr Hopwood / Steve Mullineaux / Geni Hotchkiss	Report of the Head of Revenues & Benefits	21 September 2023	



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	revisions to the Council Tax Reduction Scheme for 2024/25.				
Deputy Leader	<p>Title: Integrated Performance Management Report</p> <p>Purpose: To consider a report that presents Quarter 4 of the Integrated Performance Management report for 2022/23 and Quarter 1 for 2023/24.</p>	Cllr Thomas / Drew Powell / Neil Hawke	Report of the Head of Strategy and Projects	21 September 2023	
Leader	<p>Title: 2022/23 Final Revenue and Capital Outturn</p> <p>Purpose: To consider a report that presents the final Revenue and Capital Outturn figures for 2022/23.</p>	Cllr Brazil / Lisa Buckle / Pauline Henstock	Report of the Deputy Section 151 Officer	21 September 2023	
Leader	<p>Title: Revenue Budget Monitoring Report 2023/24</p> <p>Programme: To consider a report that presents the latest revenue budget monitoring position to the end of July 2023 (Month 4).</p>	Cllr Brazil / Lisa Buckle / Pauline Henstock	Report of the Section 151 Officer	21 September 2023	
Leader	<p>Title: Medium Term Financial Strategy; (2024/25 – 2028/29)</p> <p>Purpose: To consider a report that presents the Medium Term Financial Strategy.</p>	Cllr Brazil / Lisa Buckle / Clare Scotton	Report of the Section 151 Officer	21 September 2023	
Leader	<p>Title: Draft Corporate Strategy</p> <p>Purpose: To consider a report that presents the draft Corporate Strategy</p>	Cllr Brazil / Andy Bates / Neil Hawke	Report of the Assistant Director – Strategy & Organisational Development	30 November 2023	



Portfolio Area	Report Title and Summary	Lead Member / SLT Lead / Report Author	Documents to be considered in making decision	Date of Decision	Consultees and means of consultation
	and Delivery Plans for the period 2024-28.				
Leader	Title: Draft Revenue and Capital Budget Proposals 2024/25 Purpose: To consider a report that sets out a draft set of Revenue and Capital Budget proposals for 2024/25.	Cllr Brazil / Lisa Buckle	Report of the Section 151 Officer	30 November 2023	
Leader	Title: Waste Services Update Purpose: To consider a report that provides a service update on Waste.	Cllr Brazil / Steve Mullineaux / Sarah Moody	Report of the Deputy Chief Executive	30 November 2023	
Climate Change & Biodiversity	Title: Climate Change & EV Plan Purpose: To consider a report that presents the draft Climate Change and EV Plan.	Cllr McKay / Drew Powell / Adam Williams	Report of the Director for Strategy and Governance	30 November 2023	
Climate Change & Biodiversity	Title: South Devon AONB Unit Purpose: To consider a report that provides an update on the work of the AONB Unit.	Cllr McKay / Chris Brook / Roger English	Report of the Director – Place & Enterprise	30 November 2023	
Community Services & Operations	Title: Community Development Purpose: To consider a report that sets out the Council's proposed approach to Community Development.	Cllr Abbott / Steve Mullineaux / Neil Hawke	Report of the Assistant Director – Strategy and Organisational Development	30 November 2023	



Portfolio Area	Report Title and Summary	Lead Member / SLT Lead / Report Author	Documents to be considered in making decision	Date of Decision	Consultees and means of consultation
Leader	Title: South Milton Neighbourhood Plan Purpose: To consider a report that provides a progress update on the South Milton Neighbourhood Plan.	Cllr Brazil / Drew Powell / Graham Swiss	Report of the Senior Strategic Planning Officer	30 November 2023	
Leader	Title: Staverton Neighbourhood Plan Purpose: To consider a report that provides a progress update on the Staverton Neighbourhood Plan.	Cllr Brazil / Drew Powell / Graham Swiss	Report of the Senior Strategic Planning Officer	30 November 2023	
Service Quality	Title: Q1 and Q2 Write-Off Report Purpose: To consider a report that outlines the proposed write-offs for approval for the periods Quarter 1 and Quarter 2 of 2023/24.	Cllr Hopwood / Lisa Buckle / Geni Hotchkiss	Report of the Head of Revenues & Benefits	30 November 2023	
Climate Change & Biodiversity	Title: Climate Change & Biodiversity Emergency Update – Standing Agenda Item Purpose: To enable the Committee to receive an update from the lead Member for Climate Change & Biodiversity.	Cllr McKay / Drew Powell / Adam Williams	Report of the Director for Strategy & Governance	30 November 2023	
Housing, Environmental Health & Licensing	Title: Progress Update on Housing Projects Purpose: To enable the Committee to receive an update from the lead member for Housing.	Cllr O’Callaghan / Chris Brook / Issy Blake	Report of the Head of Housing	30 November 2023	



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Leader	<p>Title: Draft Revenue and Capital Budget Proposals 2024/25</p> <p>Purpose: To consider a report that sets out a draft set of Revenue and Capital Budget proposals for 2024/25.</p>	Cllr Brazil / Lisa Buckle	Report of the Section 151 Officer	25 January 2024	
Community Services & Operations	<p>Title: Dartmouth Health Hub – Off-Street Parking Order Amendment: Six Month Review</p> <p>Purpose: To consider a report that presents the results of a six-month review into the Dartmouth Health Hub Off-Street Parking Order amendment.</p>	Cllr Abbott / Chris Brook / Emma Widdicombe	Report of the Principal Assets Officer - Buildings, Parking and Public Conveniences	25 January 2024	
Deputy Leader	<p>Title: Conservation Area Appraisals – Totnes, Kingsbridge & Dartmouth</p> <p>Purpose: To consider a report that seeks to adopt the proposed new Conservation Area Appraisals for Totnes, Kingsbridge & Dartmouth.</p>	Cllr Thomas / Drew Powell / Ali Wagstaff	Report of the Assistant Director: Planning	25 January 2024	
Leader	<p>Title: Brixton Neighbourhood Plan</p> <p>Purpose: To consider a report that provides a progress update on the Brixton Neighbourhood Plan.</p>	Cllr Brazil / Drew Powell / Graham Swiss	Report of the Senior Strategic Planning Officer	25 January 2024	
Housing, Environmental Health & Licensing	<p>Title: Dog Control Public Space Protection Orders</p> <p>Purpose: To consider a report that presents the results of the public</p>	Cllr O’Callaghan / Steve Mullineaux / Karen Proctor	Report of the Principal Environmental Health & Licensing Officer	25 January 2024	



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	consultation exercise into the Dog Control Public Space Protection Orders.				
Climate Change & Biodiversity	Title: Climate Change & Biodiversity Emergency Update – Standing Agenda Item Purpose: To enable the Committee to receive an update from the lead Member for Climate Change & Biodiversity.	Cllr McKay / Drew Powell / Adam Williams	Report of the Director for Strategy & Governance	25 January 2024	
Housing, Environmental Health & Licensing	Title: Progress Update on Housing Projects Purpose: To enable the Committee to receive an update from the lead member for Housing.	Cllr O’Callaghan / Chris Brook / Issy Blake	Report of the Head of Housing	25 January 2024	
Leader	Title: Joint Local Plan Update Purpose: To consider a report that provides an update on the Joint Local Plan.	Cllr Brazil / Chris Brook / Jo Lee	Report of the Strategic Planning Manager	TBC	